

## Policy: Donna and Rudy Cornet Volunteer Recognition Award

Donna and Rudy Cornet are volunteers with the occupational therapy department at the University of Alberta. They have donated their time since the early 1990s to provide their insight into human sexuality and disability, its personal, familial and societal implications.

<b>Purpose</b>	To recognize an Occupational Therapist who has over the past year made significant contributions through volunteering to: (1) improve the lives of the populations served by occupational therapists; and (2) advance the profession of Occupational Therapy in Alberta.
<b>Policy Statement</b>	Candidates are nominated on the following criteria: <ul style="list-style-type: none"><li>• Voluntary contributions; and</li><li>• Benefitting a patient/client/profession(s).</li></ul>
<b>Requisites for Nomination</b>	Nominee must be registered for practice in Alberta. Nominee must be a SAOT member. Nomination must be signed by three (3) occupational therapists who are SAOT members.
<b>Award</b>	One year membership to SAOT. Letter of Recognition from SAOT President. Announcement on SAOT website and in e-newsletters. Recognition at the annual SAOT AGM. Update to supervisor/department of SAOT recognition.
<b>Procedure</b>	<ol style="list-style-type: none"><li>1. Nomination form obtained from SAOT website.</li><li>2. Nominator completes the form, outlining specific areas of strength and skills (no more than 300 words).</li><li>3. Nominee's contact information.</li><li>4. Signature of three (3) nominators.</li><li>5. Submission of nomination to the Chairperson of the SAOT Awards and Grants Committee by October 1 (by email, fax or mail).</li><li>6. Awards and Grants Committee screen and select appropriate candidate(s) within 60 days of the submission deadline.</li><li>7. Upon selection, the Committee submit successful candidates to the SAOT Board for update.</li><li>8. The SAOT President informs the successful candidate(s) of their selection prior to the annual AGM.</li><li>9. The SAOT Executive Director obtains recipient permission in writing to publicize on the SAOT website and in enewsletters.</li></ol>

Draft revisions: June 11, 2010

Reviewed: June 23, 2010

Approved: June 23, 2010

<b>Approval Level Required for Policy</b>	Board of Directors
<b>Circulation of Documents</b>	SAOT President ( <a href="mailto:president@saot.ca">president@saot.ca</a> ) SAOT Secretary ( <a href="mailto:file@saot.ca">file@saot.ca</a> ) Committee Members
<b>Date Approved</b>	
<b>Approved by</b>	Board of Directors: _____ Authorized Signature: _____ Printed Name and Position

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